

Meeting Notes - Meeting No. 13

Clarence Correctional Centre - Community Consultative Committee (CCC)

Monday 16 March 2019: 4:00pm – 5.45pm

Location: Clarence Valley Council Chambers – 2 Prince Street, Grafton

Chairperson: Margaret Harvie.

Community representatives present: Julie Perkins, Geoffrey Jones , Jason Connell, Elizabeth Fairweather (Clarence Valley Council - CVC)

Northern Pathways representatives: Peter McIntosh (Serco)

In attendance: Tiffany Jones (John Holland Group - JHG), Bree Hiatt (Serco)

Apologies: Sharron Lee Todd, Bob Thompson, Martin Oates, Tania Williams, Paul Cassel (JHG), Michael Cramb (John Laing)

Item	Description	Details
1.	Welcome, apologies and Acknowledgement we are on Aboriginal country	<ul style="list-style-type: none"> No introductions required. The Committee noted that some members were apologies due to Covid – 19 Liz Fairweather (LF) reported that now that the Correctional centre is going into the operation phase her position on the CCC would be handed over to Dan Griffin, Community Services Coordinator for Clarence Valley Council Margaret Harvie (MH) acknowledged that the absentees from the last two meetings were under extraordinary circumstance but reminded the CCC members that if there are three or more people indicating in advance that they are unable to attend that the meetings would be postponed in the interest of having meetings with a critical number.
2.	Declarations of pecuniary and other interest from those present	<ul style="list-style-type: none"> Julie Perkins (JP) is the Chairperson of the Gurehlgam Corporation, an organisation that provides services for Aboriginal people. Geoffrey Jones (GJ) is a business owner who already provides supplies to Juvenile Justice and Corrective Services NSW and may have an interest in future contracts through Northern Pathways.
3.	CCC Correspondence	<ul style="list-style-type: none"> No correspondence was received.
4.	Actions Arising from Last Meeting	<p>Action items from the last meeting:</p> <ul style="list-style-type: none"> Aboriginal Legal Service – Ongoing item - Peter McIntosh (PM) to report to the CCC on meeting/ discussion with representatives from the Aboriginal Legal Services and Legal Aid in Coffs Harbour to update them on the progress of the project <p><i>Ongoing item for the agenda.</i></p> <p>Action - JP to provide Bree with an additional contact for Aboriginal Legal Service.</p>

		<ul style="list-style-type: none"> • Next phase of CCC - Members to advise Margaret Harvie (MH) before July 2020 if they do not wish to serve on the CCC for the two years the CCC will operate following Correctional Centre being operational – <i>No advice from any members has been received so it is assumed that all members will continue through the coming two years.</i> • Collection of Data and Measurements of Social Impacts - PM to report back to the CCC on the scope of future data collection. PM to circulate to the CCC the agreed scope for the collection of data on the future Social impacts prior to its finalisation. <i>See agenda item below</i> • Questions from the community - CCC members to contribute to a list of the questions about the Correctional Centre that they think the community might want to be answered. The next meeting will workshop these questions and potential answers with the aim of assisting Serco who can then distribute these and get more positive messages disseminated to the community. <i>See agenda item below</i>
<p>5.</p>	<p>Future collection of data and measures of Social Impact</p>	<p>Plan is to create a social baseline for 2020 and then to measure the key impact areas. Serco will be producing a Social Performance Report to monitor and report on social indicators identified in Social Impact Assessment New Grafton Correctional Centre – 7 June 2017. <i>(Social Impact Assessment New Grafton Correctional Centre, BBC Consulting Planners prepared for Infrastructure NSW, June 2017)</i></p> <p>Key Impact Areas proposed to be measured are:</p> <ul style="list-style-type: none"> • Indigenous Culture • Housing • Facilities and Services • Crime and Safety • Effects on Residential Amenity • Local Economic Growth and Employment • Tourism • Unanticipated Impacts <p>Social Performance Reports will be produced</p> <ul style="list-style-type: none"> • 2020- centre opening • 2025- 5 years after opening • 2030- 10 years after opening <p>PM reported that a consultant has been engaged to measure these key impact areas now and at the five yearly intervals identified.</p>

		<p>GJ asked about changed that might be identified and what happens as a result of this? This led to a discussion about the report results and the mitigations that may occur if the report shows that there are negative impacts.</p> <p>The outcomes of this reporting will be able to be used by state and local government to identify the social infrastructure that might be required to meet identified demands. LF confirmed that Council is in a position to act based on these findings.</p> <p>JP asked about the the outcome of the monitoring and PM confirmed that it is a Social Performance Report.</p> <p>Action – LF will share with the CCC the Clarence Valley Social Economic Indicators Report, August 2019 – this was commissioned by Council. The purpose of this report was to monitor the potential peak and drop off from the range of projects in the Clarence Valley. (this is distributed with these meeting notes)</p> <p>Action – PM will share at the next meeting more detail on what is intended to be measured under the impact areas.</p>
6.	Report / Update on recent events and Media	<p>Media - Bree Hiatt (BH) reported on the Daily examiner article</p> <p>Action - Bree to circulate media statement and newspaper article (<i>media statement circulated with these meeting notes</i>)</p>
7.	<p>What we are hearing from the community?</p> <p>(Round the table for all members)</p>	<p>Jason Connell (JC) – Was keen to know when the open day is as people are asking.</p> <p>PM – Serco is looking into COVID-19 risks around Open Day. Further advice will be provided.</p> <p>JP - Reported that she had heard a lot of discussion about the soft approach/ management of prisoners.</p> <p>GJ – Asked about the procurement of food for the centre, he heard only a week’s food was held for prisoners.</p> <p>Action - PM to get more information about food storage and provide a response.</p>
8.	Project Planning	<p>Michael Cramb (MC) was not present to provide this report</p>
9.	Construction Update	<p>The Clarence Correctional Centre remains on track for completion, with all major building works complete. Serco will commence their testing and commission phase in the coming months after construction is complete.</p> <p>The Committee was shown the latest drone footage.</p> <p>TJ advised that the key activities leading up to completion include identification and close out of defects. There are some construction tasks that can be completed post hand over.</p>

		<p>TJ and BH met with adjoining neighbours for hand over from TJ to BH but also to work with them related to impacts from lighting and the required landscaping for their properties.</p> <p>GJ asked about the lighting impacts.</p> <p>PM confirmed that the lighting is on at night and has some visual impact that needs to be mitigated. They are below the required lux level according to the Australian Standard but they are visible.</p> <p>The noise emission levels are low due to the double concreting.</p>
<p>10.</p>	<p>Operations Update</p>	<p>The new year has seen the Clarence Correctional Centre workforce grow significantly. The centre’s Senior Management team, some with more than 30 years of service in Serco and corrections bring extensive experience to the operation of the centre and are looking forward to the workforce growing further as recruitment progresses throughout 2020. Just over 90 permanent staff have joined the workforce. There are currently 55 employees, including 21 Female Correctional Case Officers, going through their 10-week initial training course on site.</p> <p>The centre also has targeted positions for Aboriginal Correctional Case Officers and Aboriginal Correctional Staff with 12 open positions currently taking applications on www.graftonserco.com.au Five Aboriginal Correctional Case Officers are currently undertaking their 10-week initial training course at the centre with a further four Aboriginal Correctional Case Officers joining the work force in March and April.</p> <p>Recruitment is progressing and Serco is currently accepting applications for a variety of jobs at Clarence Correctional centre. Anyone is welcome to consider the roles and opportunities available by visiting www.graftonserco.com.au</p> <p>Community Engagement and media activities</p> <p><u>December 2019 –</u> Enterprise & Training Company - Recruitment Day Daily Examiner Most Influential People Presentation Industry Partnership Tour with prospective partners Community Stakeholder event – see details below</p> <p><u>January 2020 -</u> National Corrections Day Event Grafton Chamber of Commerce Executive Meeting</p> <p><u>February 2020 -</u> Gurehlgam Executive Meeting Housing Interagency presentation John Holland handover with neighbours Clarence Valley Council Roundtable</p>

		<p>Newsletter Monthly e-newsletter distributed to individuals who have submitted an Expression of Interest to be employed at the Clarence Correctional Centre . Currently 3,466 newsletter subscribers.</p> <p>Employment As of 28 February recruitment is as follows: Target – Approx 500 – 600 employees Talent Community (defined as the pool of candidates who may be suitable to meet current and future hiring requirements- application through EOI or invitation) – 2,353 Active Recruitment (those formally submitting applications and in the recruitment process) – 1,017 Formal Offer accepted (those successfully completing the recruitment process and accepting an offer of employment) – 61 Hired (those who have commenced employment) – 93</p> <p>JP raised the concern that experienced correctional staff are not getting access to employment opportunities. PM assured the CCC that applications from experienced correctional centre staff are welcomed.</p> <p>Action – BH to share link to the facebook employment site and PM to advise of the CSNSW job process. (face book site @ https://www.facebook.com/clarencecorrectional/)</p> <p>“Community Stakeholder Event” In December CCC Committee Members were invited to attend an event at Clarence Correctional Centre with other key stakeholders from the community. They were invited to meet Serco Chairman, Sir Roy Gardner and Mark Irwin, the CEO of Asia Pacific. They thanked stakeholders for their commitment and continued involvement with Clarence Correctional Centre.</p> <p>Attendees were: Gurmeh Singh, Member for Coffs Harbour Dr Scott Kitchener, Clarence Health Service Dan Madden, Clarence Heath Service Geoff Jones, HC Meats Chris Gulaptis, Member for Clarence Mike Cramb. Northern Pathways Tania Williams, Tafe NSW Melissa Moss, Tafe NSW Liz Fairweather, Clarence Valley Council</p>
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	<p>WORKSHOP - Question and answer session</p>	<p>The CCC discussed the issues behind the list of questions that were submitted by the CCC in advance of the meeting and also added to these – see original list provided through contributions of all members below.</p> <p>PM addressed some of the questions. It was felt that some might be combined or may need further clarification.</p> <p>Added questions as part of the CCC discussion were:</p> <ul style="list-style-type: none"> • Are there pregnant women in the prison? • What is the purpose of each prisoner having a tablet/ ipad? • Do they have a la carte menu choices each day? • Are children allowed to reside in the prison? <p>PM indicated that he is happy to answer all of the questions. BH proposed that these be answered gradually via a section in the Clarence Connect newsletter and that the CCC that has raised these issues on the communities behalf will be also mentioned in the newsletter.</p> <p>BH will investigate the options to include these questions on https://www.serco.com/aspac/sites/clarence-correctional-centre</p>
<p>12.</p>	<p>Next Meeting and close</p>	<p>Next meeting to be Tuesday 16 June at the Correctional Centre site. It will commence with inductions from 3.00pm with the understanding that some may arrive later than 3.00pm.</p> <p>Arrangements for the site tour are to be advised – it is hoped that a small group tour will be possible through a section of the facility.</p>
<p>11.</p>	<p>Round the Table with Final Questions / Comments</p>	<p>Final thank you from the two CCC members for whom this is their last meeting:</p> <ul style="list-style-type: none"> • Liz Fairweather who has been the representative of Council and will hand over to Dan Griffin, and • Tiffany Jones who with the completion of construction by John Holland will leave this project.

**Potential Community Questions / Issues related to the Clarence Correctional Centre - for SERCO
Response (submitted by the CCC members in advance of the meeting).**

- What is the nature of programs that are available in prison – are they behavioural changing and /or work skills?
- What is the nature of pre-release planning and follow through on clients with orders?
- What are the provisions for housing rather than providing short term motels that then see them on the street - how do we tackle the challenge for them to compete for rental housing?
- What are the range of crimes that the inmates are serving time for?
- Will they be doing work in the community (like maintaining parks....) to assist with their integration back into society?
- What are two or three things the Clarence Valley community might do to assist inmates in adjusting post their time in CCC?
- What are the provision for accommodation/transport upon leaving? And what support is provided to enable them to return to their place of residence if outside the Clarence Valley?
- What is the timeline of activities that lead up to and post an inmates release?
- What support programs/ services are they provided post their release?
- Do they have ongoing income to support themselves?
- Where is it likely that the families of prisoners visiting would reside during the time that they visit?
- How do visitors get transport to the centre for the visiting hours?
- What days and times are the visiting hours?
- How many prisoners are there in the prison at any one time?
- On average how many prisoners might be released each week?
- In the case of a major virus outbreak in the prison, what contingency plans are available to contain it throughout prison population?
- Might it be an issue that women coming from a city and familiar with 'shelter' usage, come to the area and will expect metro style services?
- *What is the end user experience, online, for the visitors? Accom options/travel - how does it link to tourism? (not clear on what this question is about)*