

Meeting Agenda

New Grafton Correctional Facility Community Consultative Committee

Meeting No. 4

12 February 2018: 4.00pm – 6.10pm

Location:

South Grafton Ex-Servicemens Club - 2 Wharf St, South Grafton

Attendees:

Chairperson: Margaret Harvie **Community representatives:** John Griffith, Sharron Lee Todd, Julie Perkins, Martin Oates, Robert Thompson, Tania Williams, Geoffrey Jones.

Local Government representative: David Morrison (Clarence Valley Council)

Northern Pathways representatives: Michael Cramb (John Laing), Paul Cassell (John Holland), Peter Mc Intosh (Serco),

In attendance: Tiffany Jones, Trent Doyle, Steven Maclaren (John Holland), Clint Bambrick (Serco) Imogene Gardiner (John Laing) Rosalie Carino (notetaker- John Holland), Tim Evans (Serco)

Apologies: Elizabeth Fairweather (Clarence Valley Council)

| Item | Description | Details |
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| 1. | Welcome and Apologies | Apologies from Elizabeth Fairweather from Clarence Valley Council |
| 2. | Introductions | Round the table introduction New attendees: <ul style="list-style-type: none">• Michael Cramb from Northern Pathways (John Laing)• David Morrison from Clarence Valley Council• Tim Evans – Serco |
| 3. | Declarations of pecuniary and other interests | Geoffrey Jones is a business owner who prior to appointment to the CCC provided supplies to Juvenile Justice and the Dept of Corrective Services and may have an interest in future contracts through Northern Pathways. Tania Williams as a TAFE employee has, prior to her appointment to the CCC was speaking with Serco as a member of the Northern Pathways consortium to identify training opportunities/contracts for training future employees. |
| 4. | Department of Planning & Environment Approval - Environmental Impact Statement (EIS) - Stage 2 | Tiffany Jones (TJ) - Presentation to outline the key consent conditions from the recent Stage 2 EIS approval related to community. Margaret Harvie (MH) – briefly explained the role of conditions of consent that are imposed by the Department of Planning & Environment on a proponent in response to their assessment of the EIS. TJ - Explained there are a number of documents available on the Northern Pathways website under the library section and also documents on the Department of Planning Website. MH - opened it up to questions, GJ – Asked a question about the issue of stock movement in floods in the traffic management plan. Action point – A copy of the presentation from today's meeting will be provided to all attendees (with the minutes) |

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| <p>5.</p> | <p>Update on progress of road and utilities upgrade</p> <ul style="list-style-type: none"> • Upgrade of Avenue Road • New water pipe connection • Telecoms and Power route | <p>Avenue Road</p> <p>Sharon Lee Todd (SLT)- raised concern about Avenue Road, the stop sign has been knocked down and took too long to put it back up. She wanted to know whose responsibility it was. In total, the stop sign was down for 39 days. This was dangerous as people are not stopping.</p> <p>The stop sign has now been fixed but concern as to why it takes too long to fix it. Sharon reported the issue to Chris Gulaptis, local member for Clarence, before Christmas.</p> <p>SLT also indicated that there was community confusion surrounding the speed limit signage near Avenue Road/Eight Mile Lane intersection, where the 60km/hr signage had been uncovered, and then covered up again during the holidays.</p> <p>John Holland indicated that the signs were installed by Pac Complete in anticipation of new speed limits. These limits need the approval of CVC and RMS. It seems that they may have been uncovered, prior to that approval and it is believed this is why they were covered up again.</p> <p>Geoffrey Jones (GJ) – speed was an issue for McLennans earthmoving trucks on Eight Mile Lane, with Geoff’s wife having a near miss one day. Geoff rang McLennans directly to discuss it with them and he has observed since that time that the trucks are slowing down. He is supportive of a 60kph limit on Avenue Road.</p> <p>Martin Oates (MO)- indicated that we had missed from the previous meeting notes the concern regarding the guide posts that are down on Avenue Road.</p> <p>GJ –concern about the vegetation growing on the eastern side of the grid that is blocking the view from the bridge.</p> <p>Response</p> <p>Paul Cassel (PC) – explained that safety concerns with the road should be reported to Clarence Valley Council. John Holland work is limited within the fence of the project. Happy to note the concern and raise it in monthly meeting with RMS.</p> <p>TJ – There is a coordination meeting with RMS/ Pac Complete/ Clarence Valley Council/ NSW Police and John Holland on a monthly basis. She reported that EightMile Lane would be upgraded by Pac Complete in approximately 6-8 weeks and the speed will be reduced to 80kph until the completion of the work. Pac Complete has submitted the application for the speed limits and the associated signage and anticipates approval to be received from Council and RMS. Certain sections will be 80km or 60kph and mostly on the narrow sections.</p> <p>Action point</p> <ul style="list-style-type: none"> • David Morrison (DM) from Clarence Valley Council to check the responsibility for maintenance for eight-mile lane - who to call and who is responsible. • TJ will raise the issue regarding the over growth of vegetation during the next meeting with RMS and Pac Complete and report back to this meeting. • Toolbox discussion will highlight the need for staff to slow down. TJ to advise Pac Complete as it is not just JH traffic • MH to formally determine the points of contact and responsibility |
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| | | <p>for maintenance and advise this as soon as possible. (pasted below in these meeting notes and with the email with these meeting notes)</p> <p>Telecoms and Power route</p> <p>PC – Reported that fibre connection is complete in both direction and waiting on the connection to site, so the project can operate using that cable</p> <p>GJ – Enquired about any impacted landowners for the Powerline. TJ advised that the negotiations are underway and are being finalised.</p> |
| 6. | <p>Project Planning – Contract - Update on project progress from a contractual perspective.</p> | <p>Michael Cramb – Indicated that while he was still relatively new there were no significant activities to report from this period. The program is going well. Promised to provide further progress/ activity highlights for the next meeting.</p> |
| 7. | <p>Project Progress - Construction - Update and discussion on construction activities:</p> <ul style="list-style-type: none"> • Community contact / engagement • Complaints • Environmental issues and management • Safety concerns and management • Traffic | <p>PC – explained the construction progress and what the community should expect from now (further to approval). The project is running on time despite days of rain.</p> <p>John Holland’s directly employed workforce would consist of approximately:</p> <ul style="list-style-type: none"> • 30 labourers • 8 apprentices • Balance to be office staff, approximately 100 in total <p>Discussion about the definition of local participation for John Holland. TJ explained that JH uses 2 definitions,</p> <ul style="list-style-type: none"> • Definition of the local area defined by the Department of Planning and Environment conditions of consent, and • Regional Development Australia ‘Clarence Valley’ for the Infrastructure Skills Legacy program. A map of this area can be downloaded at https://rda.gov.au/files/rda_map_newsouthwales.pdf <p>TJ - Introduced the Infrastructure Skills Legacy Program with John Holland and subcontractors being on target for training and apprenticeship numbers.</p> <p>Discussion about the levels of unemployment in Clarence Valley and the potential to impact that employment through projects in the region.</p> <p>MO – asked about the type of apprenticeships that might be available.</p> <p>PC – Answered that all types of trades are to be available (plumbing/ carpentry/ electrical etc). The variety of apprenticeships will be offered through JH subcontractors with JH only employing carpentry apprentices.</p> <p>Some confusion on definition of DALN (Directly Affected Local Neighbours) – this refers to the residents of 22 surrounding properties that have been defined by the project.</p> <p>It was suggested that the definition be provided in conjunction with the use of the term ‘DALN’.</p> <p>TJ – mentioned JH involvement with iTradies, a job ready program through TAFE for local Aboriginals. The program will involve 16 people. Tania</p> |

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| | | <p>Williams mentioned that the feedback about the program is incredible and that the kids are excited.</p> <p>Julie Perkins (JP) – raised the issue with the process for identifying Aboriginal employment with the risk that people wrongly claim Aboriginality. The local Aboriginal community is frustrated with this as people are potentially getting jobs over Aboriginal people. She acknowledged that it is an ongoing problem for discussion.</p> <p>MH – alerted the CCC members to correspondence that had come to the CCC from Barry Williams on this topic. His email, the response from John Holland’s Sharon Gray and MH to his email was tabled.</p> <p>TJ – Indicated that she asked the assistance of John Holland’s National Aboriginal Engagement Manager, Sharon Gray regarding how to word the form correctly, to ensure that it is culturally appropriate for Aboriginal people and the is no misinterpretation of the questions.</p> <p>ACTION</p> <ul style="list-style-type: none"> • It was suggested that the local employment statistics be made publicly available on the website • Further discussion of Aboriginal employment / Aboriginal participation to be on the next agenda. Belinda Murdoch Aboriginal Engagement Officer NSW/ACT to be invited to attend next CCC meeting to address this. • An outstanding action from the last meeting was to attend the Yamba Markets |
| 8. | Construction look ahead Future activity in the coming 3 months | PC – In the coming months the community can expect more of the same type of construction activities, with increased traffic, people, deliveries including trucks with precast and structural deliveries. |
| 9. | Operations Update | Peter McIntosh and Clint Bambrick - Spoke to the slide about the employment/ recruitment profile, the opportunities and the extensive recruitment that will happen close to operation. They will also provide those recruited 12 weeks of intensive training. Discussion regarding the training facilities and location. Serco is looking at administrative space very close to Grafton. There was suggestion of suitable spaces from members of the CCC. |
| 10. | Future meetings Next meeting proposed to be 4.00pm Monday 9 April 2018 | All are fine with the proposed date for the next meeting |
| 11. | Round the table with final questions/ comments | <p>MO – no comment</p> <p>John Griffith – commented that while employment opportunities for construction such as through the highway are temporary there are greater opportunities for employment through Serco in prison operations</p> <p>TW - revisiting target for employment in construction, interested in more information on the strategies such as women in trades.</p> <p>Robert Thompson – wanted more information on the road maintenance issues with RMS/ Pac Complete- there is need to have liaison with RMS in regard to these issues.</p> |

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| | | <p>PC -in response to RT - we can handle complaints and provide them to the appropriate party, but JH are a small party to the road issue, but happy to take on complaints and contact RMS or Clarence Valley Council</p> <p>SLT-nothing more to add</p> <p>JP -nothing more to add</p> <p>GJ-all good</p> <p>DM - Council is struggling with the infrastructure given the amount of activity that is in the region</p> |
| 12. | Close | Meeting ended 6:10pm |

Summary of the situation with respect to Maintenance of the Roads

Infrastructure NSW in their response to submissions Addendum November 2017 responded to the following issues raised by the Department of Planning and Environment based on submission on that topic.

| No. | Issue | Response |
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| Item 14 (page 4 of the report) | The proponent must negotiate with Council, Roads and Maritime Services and Pacific Complete and finalise an agreed, shared maintenance arrangement for the Local road network during construction to mitigate the impact of the transport of material on the road network. | The Applicant has agreed a maintenance regime with RMS. |

The maintenance regime according to David Morrison of Clarence Valley Council is the following:

“Whilst these roads are Council roads, maintenance is currently a shared responsibility between Pacific Complete and the New Grafton Correctional Centre, by agreement. We (Council) pass on any maintenance requests to Pacific Complete. So maybe provide the following advice as an addendum to the Minutes:

The matter of maintenance of The Avenue and Eight Mile Lane was raised, particularly in terms of matters such as sign and guide posts being damaged etc. Maintenance of these roads is at present the responsibility of Pacific Complete by agreement with Council and the New Grafton Correctional Centre. The most expedient way to have routine maintenance requests attended to is to contact Council through its customer service centre (either the Grafton or Maclean offices or by phoning 66 430 2000) and lodging a customer request. In this way, the request will be logged in the Council system and Council will forward on to Pacific Complete for attention and/or advice. This will also help build a profile of any on-going issues that require more detailed attention.”

ACTION: It is suggested that we ask Clarence Valley Council to table any outstanding maintenance requests in this locality at the next meeting.