

Meeting Agenda

New Grafton Correctional Facility Community Consultative Committee

Meeting No. 2

23 October 2017: 11am – 2.30 pm

Location: South Grafton Ex-Serviceman’s Club - 2 Wharf St, South Grafton

Attendees:

Chairperson: Margaret Harvie (Chairperson)

Community representatives: John Griffith, Sharron Lee Todd, Julie Perkins, Martin Oates, Robert Thompson, Tania Williams, Geoffrey Jones,

Local Government representative: Elizabeth Fairweather (Clarence Valley Council)

Northern Pathways representatives: Chris Cox (John Laing), Paul Cassell (John Holland), Michael Page (Serco) Peter McIntosh (in part) (Serco)

In attendance: Tiffany Jones, Rosalie Carino (notetaker), Trent Doyle (John Holland Environment Manager)

No.	Item	Details
1.	Welcome No apologies	<ul style="list-style-type: none"> • Discussion of the plans for this meeting - to be more focussed on providing information than getting input. • Review and agreement on the planned agenda • Margaret referred to previous meeting notes and explained the process of acceptance via email within two weeks so that the minutes can be posted on the Northern Pathways website in accordance with the requirements of the NSW Department of Planning & Environment (Community Consultative Committee (CCC) guidelines)
2.	Introductions – new people and all	<ul style="list-style-type: none"> • Paul explained the change in management from David Magick to himself • Changes in part due to early stages of the project and the change from the tender team to the team that is part of the project delivery. • Round the room for each person to introduce themselves and talk about their role on the CCC.
3.	Declarations of pecuniary and other interest	<ul style="list-style-type: none"> • Geoffrey Jones is a business owner who already provides supplies to Juvenile Justice and the Dept of Corrective Services and may have an interest in future contracts through Northern Pathways. • Tania Williams as a TAFE employee has already through her work been speaking with Serco as a member of the Northern Pathways consortium to identify training opportunities/ contracts for training future employees
4.	Update on project progress Paul Cassel, Chris Cox and Michael Page	<p>Outline of the significant activities on site and with the project since the last meeting.</p> <p>Michael Page - Presented the project scope, the facilities that will be built, the amenities and the New Grafton Correctional Centre (NGCC) project as a whole including artist’s impressions and a fly through video showing the completed facility.</p> <p>Chris Cox - explained the program as it will run with no delays or disputes. Explained the good relationship among the team and that the community is a priority. Explained Serco’s involvement with the design and review process.</p>

		<p>He explained Stage 1 and that the project will then move to Stage 2 with the preliminary construction related to the approved stage 1 going through to end of the year (depending on weather conditions)</p> <p>Robert Thompson asked if there is to be a market garden in the facility? Serco explained that there was room and provision for one, although it wasn't in the current design.</p> <p>Chris Cox explained the design phase packages – there are 14 design packages. There is a process of design review between Serco and John Holland (JH).</p> <p>Paul Cassel – Provided more details on the construction and environmental controls in place. He explained the facilities, the entry point, carparks, the current location of the John Holland (JH) site office, the generators and communications. The progress of site establishment works as part of Stage 1.</p> <p>Questions from the CCC members included - operation in the context of the size of the site and questions on the NBN network. There was further discussion on the location of site office and the possible overnight housing if required during the construction phase.</p> <p>Question on Seymour Whyte and their role in the facilitation works.</p> <p>The discussion then went to Item 7 (Road and Utility Upgrade) to discuss this facilitation work.</p> <p>Chris Cox explained that facilitation works are the responsibility of Infrastructure NSW (INSW) and are not within the scope of Northern Pathways contract. These facilitation works include</p> <ul style="list-style-type: none">• the supply of electricity - the location of where this would enter the site and timing• Provision of a water pipeline to the site• Upgrade of Avenue road• Provision of dual line fibre communications to the site <p>John Griffith – Question about Laser plumbing and why a local company was not awarded contract? Where can he find information about subcontractors and the opportunities for local companies. Tiffany Jones explained the information was available on the website. Agreed to walk through the website for information later in meeting.</p> <p>Geoffrey Jones – Questions about the work on Avenue Road.</p> <p>Margaret suggested that the contact points this and for the various parts might be made clearer to the community.</p> <p>For example, if Seymour Whyte and INSW are responsible for this part of the facilitation works the community needs to know this and know who to contact. There might also be clearer understanding of the timing of these works.</p> <p>Paul Cassel – clarified the scope of work for JH. They are responsible for works within the boundary of the fence. JH cannot answer on behalf of INSW or Seymour Whyte.</p> <p>Sharron Todd – asked about the water pipeline.</p>
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	<p>Community interaction/complaints</p>	<p>Tiffany Jones – Discussed the social impact assessment, the Phase 1 & Phase 2 Consultation Activities, the plan for the next 3 months, Newsletter release and plan for regular newsletters.</p> <p>Tania Williams – Commented on the younger demographics of the Clarence Valley. They feel disconnected and there is need for them to become more connected in the community. Need for ways to engage them through perhaps - school presentations, leadership groups, consultations. There was a suggestion to engage young people before they leave school and discuss potential jobs, - perhaps walk them through the future opportunities of the NGCC. There was also the suggestion that contact be made through the Clarence Youth Action (CYA) group.</p> <p>Tiffany Jones – Northern Pathways are looking to launch a social media page to provide regular updates. This will serve to keep young people informed, share good news and satisfy curiosity and outline the opportunity for growth as result of the project.</p> <p>Robert Thomsson - commented on the job opportunities and the range of jobs for the future in operation, not just in construction.</p> <p>Tiffany showed a map of the Directly Affected Landowners and Neighbours, explained the projects understanding of their concerns. The summary of complaints to date, 7 received and of these 5 are closed. 2 complaints are still open.</p> <p>Geoffrey Jones – Issues with shoulders of Eight Mile Lane which has problems with potholes. It is becoming dangerous. The condition of the road is not ideal. Council not doing anything - the has been attempt to raised the issues of its maintenance with Council staff. Elizabeth Fairweather (of Council) will follow up with Council to determine the status.</p> <p>Paul Cassel – Not sure when the upgrade of Eight Mile Lane might be happening. The project’s obligation is not extended to the road so the responsibility falls to RMS and Council. For Stage 2 works additional traffic control management plans are to be produced.</p> <p>We acknowledge that there are consistent concerns about conditions and traffic on Eight Mile Lane. Traffic and condition of this road to be an ongoing agenda item.</p> <p>Tiffany gave an overview of the website and where to find items on the site.</p>

		<p>The CCC members had suggestions about update and location of items and this is to be addressed as part of a planned website refresh including:</p> <ul style="list-style-type: none"> • John Griffith – want to see the website having information about possible future contracts that might be available to local businesses. • Suggestion that they library items have a title and description in addition to the date.
		Lunch Break
5.	Project Plans overview	<p>Michael Page provided an update on the project layout and range of facilities and discussed day to day operations including:</p> <ul style="list-style-type: none"> • The operational philosophy - the focus on the inmates to reduce re-offending and educate them - focus on inmate progression, • Items they cannot control include the length of their sentence, but Michael explained what they can control when they are in custody. • Key activities in the facility and opportunities for learning. • There is a planned interface with the community – preparation for being able to apply for jobs and be ready for future job opportunities • The opportunity for correctional industries • Plan is for rehabilitation and reintegration once they have served their sentence • Procurement –produce and products for the facilities are required in large quantities. The purchase of products and services will be subject to competitive procurement and the local community will have the opportunity to offer products and services. <p>Questions from the CCC members:</p> <p>Geoff Jones– spoke to skills shortages in the butchery industry and the potential opportunities for skill development.</p> <p>What attention is played to their health and wellbeing? - There are diet and exercise programs, it is a non-smoking facility with patches being offered, mental health and relaxation programs, the meal plan promotes nutrition and allows the development of meal preparation skills.</p> <p>John Griffith – who decides on whether they are in maximum or minimum security? This classification is based on assessment and is determined by Correctional NSW, a judge does not determine the level of security for the inmate.</p> <p>Liz Fairweather – Commented on the tone of the presentation and the impression that it may give the community about the destination of released inmates. While Serco have advised that inmates usually return to their original place of residence within the presentation only local providers are highlighted. This gives the impression that inmates will all be integrated into the local community which may cause some concern within the community. Elizabeth suggested that it may be in Serco's interest to point out its partnerships with other providers e.g. metropolitan based, to support inmates returning to their original place of residence.</p>
6.	Update on relevant information and studies	<p>Paul Cassel and Trent Doyle</p> <p>Discussion about the implementation of Management Plans and the planned mitigations around areas of:</p> <ul style="list-style-type: none"> • Safety

	<p>Paul Cassell</p>	<ul style="list-style-type: none"> • Traffic • Flora and Fauna • Bushfire management • Other key potential impacts and mitigations <p>Questions from the CCC</p> <p>Margaret – Are the conditions of approval accessible to the public? – A. This will be available through the Department of Planning & Environment website when the approval is determined.</p> <p>Geoff Jones – Is there a helipad for evacuation purposes? A. No</p> <p>What is the purpose of the fence? – A. To restrict access for people as it is only on one side so it is deterrent rather than trying to keep anything out or in.</p> <p>Comments</p> <ul style="list-style-type: none"> • There were positive comments on the management of flora and fauna • The group was keen to have regular updates and good news stories on how the project is looking after the environment – perhaps as a regular part of the agenda? <p>The group appreciated the presentation by Trent and want to get further environmental updates in the future.</p> <p>It was suggested that an Environmental update be a regular feature of future meetings (with Trent giving us a regular update).</p> <p>Regular items for meetings should be Traffic, Roads (as per earlier comments around this), Environment, Safety and Community.</p> <p>More information on the second Environmental Impact Statement and its progress is likely to be available at the next meeting.</p>
7.	<p>Road and utilities upgrade</p> <p>Chris Cox</p>	<p>This is to be delivered through INSW). (Note that this item had been largely covered above) and includes:</p> <ul style="list-style-type: none"> • Upgrade of 2km of Avenue road along the length of the site • New water pipe connection • Telecommunication connections • Power supply <p>While the project is not in a position to give updates on the Pacific Highway we might invite a representative from this project to a further meeting.</p>
8.	<p>Look ahead to activity in the coming 3 months</p>	<p>Paul Cassel discussed the stage 2 approval and the progress of the current site works.</p>
9.	<p>Terms of Reference</p>	<p>Margaret alerted the group to the fact that the updated Terms of Reference (TOR) had been distributed on email and this was the TOR for the CCC operation. There is the flexibility to change this in the future if the need arises but for now these are the terms under which this group is operating.</p>
10.	<p>Future meetings</p>	<p>Next meeting is proposed to be 4.00pm Monday 11 December 2017.</p> <p>Members were in agreement with this date.</p>

		It is suggested that there be a dinner after the meeting as a Christmas event and thank you to the CCC. Booking to be made for about 6:30 pm – location to be advised.
11.	Round the table with final questions/ comments	<p>Geoff Jones – there is concern expressed from a landowner about waste water treatment and management. He suggests that there is an onsite meeting with that landowner to explain the process of water treatment.</p> <p>Sharron Todd –people seem to be mentioning their concerns about: waste and waste management and the resulting traffic. There is also concern about flooding. It might be important to get the message out that there are plans for the management of these impacts.</p> <p>Tiffany Jones – spoke to the fact that further information is to be available in the future via a fact sheet/diagram explaining the Waste Water Treatment Plant. It is planned that this would be available for the next meeting so CCC members can distribute to other members of the public.</p> <p>Tiffany – The project is open to suggestions as to how to get more information to the community, ways to communicate effectively and get the message out. She noted that there had been particular interest in reaching people residing in the immediate proximity to the site.</p> <p>Liz Fairweather – has access to local profiling information belonging to Council that provides information on how people want to get their information – Liz will provide this information to Tiffany.</p> <p>Martin Oakes – had raised the issue prior to the meeting of providing information to newcomers about where to find services like hairdressers, shopping centre, doctors, etc. Tiffany had identified information that was available through Council and Liz indicated that there is more information that she can make available at the next meeting.</p> <p>Julie Perkins– Suggests getting the information out there and it is important to get young Aboriginal people involved and informed. She will circulate the newsletter and is impressed by the program discussed by Serco.</p>
12.	Close and thank you	Meeting finished at 2:40pm