

# Meeting Agenda - Clarence Correctional Centre Community Consultative Committee

Meeting No. 6

18 June 2018 – 4.00pm – 6.00pm

**Location:** South Grafton Ex-Serviceman’s Club - 2 Wharf St, South Grafton

**Attendees:** **Chairperson:** Margaret Harvie (by phone). **Community representatives:** John Griffith, Sharron Lee Todd, Julie Perkins, Martin Oates, Tania Williams, Geoffrey Jones. **Local Government representative:** Elizabeth Fairweather (Clarence Valley Council) **Northern Pathways representatives:** Mike Cramb (John Laing), Paul Cassell (John Holland), Peter Mc Intosh (Serco).

**In attendance:** Tiffany Jones (John Holland), Lisa Laurie (John Holland), Stevie Cole (John Holland) Rosalie Carino (notetaker- John Holland).

Item no.	Description	Details
1.	<b>Welcome, no apologies and introductions</b>	Introduction of Infrastructure Skills Legacy Program officers, Stevie Cole and Lisa Laurie. <b>Apologies:</b> Margaret Harvie has been delayed by flight and airline issues and participated through skype. Martin Oates left meeting approximately 5.15pm. Bob Thompson – not present.
2.	<b>Declarations of pecuniary and other interest</b>	<b>Geoffrey Jones</b> is a business owner who already provides supplies to Juvenile Justice and the Dept of Corrective Services and may have an interest in future contracts through Northern Pathways. <b>Tania Williams</b> as a TAFE employee has already through her work been speaking with Serco as a member of the Northern Pathways consortium to identify training opportunities/ contracts for training future employee <b>Julie Perkins</b> though Gurehlgam Corporation has had discussions with Serco regarding future employment opportunities for the Aboriginal community.
3.	<b>Action items from the last meeting</b> 1. Response to Clarence Valley Council Social Planning team concerns about social/ crime impacts – update on the EIS (Environmental Impact Statement) requirements for ongoing social impact measurement using the baseline established in the Social Impact Assessment (SIA) for the EIS.	<b>Action items from the last meeting #1</b> <b>Tiffany Jones (TJ)</b> – presented the response for Clarence Valley Council Social Planning team concerns about social impacts based on information from EIS (Environmental Impact Statement) Response to submissions report – Page 50 “Grafton has had a major correctional centre operating for many years. As such, the discussion of impact on existing corrections services with the existing Grafton Correctional Centre staff as well as Grafton Police was an important element in understanding the likely impacts associated with the opening of a new correctional centre. Presentations and meetings were held with key stakeholder groups, including Grafton Police and it was noted that whilst there may be some increased need for more presence, no significant issues of concern raised in relation to increased anti-social behaviours as a result of the establishment of the Centre.” <b>Peter McIntosh (PMc)</b> – advised that he has spoken to police regarding the concerns of the community around safety. The police advised that they do not believe that there will be a significant increase in the crime rate and risk to the community as a result of the Correctional Centre.

<p>2. Update from Roads &amp; Maritime Services (RMS) on the vegetation issue - (GJ to have been informed of progress).</p> <p>3. Outcome of investigation of the need for guide post replacement by Pac Complete</p> <p>4. Update on the creation of a link from the New Pathways website to the Serco website for people interested in operational jobs.</p>	<p><b>Geoffrey Jones (GJ)</b> – mentioned that the advice from the EIS is relevant as there is no evidence out there to prove the concerns about crime are true and no relevant information to support the claim</p> <p><b>John Griffith (JG)</b> - mentioned that he believed that the local community is not aware of the likely impacts. A previous resident of Earlwood (Sydney) which is also close to a prison indicated that people living in the area have constant break ins so he believes that increase in crime rate will be an issue</p> <p><b>Sharon Lee Todd (SLT)</b> – also raised the concern from the community that there will be an increased crime rate. She considers that the continual reference to the fact that there is a prison already in Grafton is irrelevant. The new Centre is not in Grafton but is out of town, thus residents in the vicinity of the new Centre are more isolated and vulnerable, so if in danger, cannot easily raise an alarm and will be more at risk.</p> <p><b>PMc</b> – discussed that the key is to monitor the established baseline in accordance with the timelines under the project approval conditions.</p> <p><i>Additional note of clarification (following the meeting)</i></p> <p><i>A Social baseline study was prepared for EIS in accordance with Social Impact Assessment Guidelines (DPE, 2016). This will be used for further measure on opening, 5 years after and 10 years after opening. The baseline measures include:</i></p> <ul style="list-style-type: none"> <li>• <i>Indigenous Culture</i></li> <li>• <i>Housing</i></li> <li>• <i>Facilities and Services</i></li> <li>• <i>Crime and Safety</i></li> <li>• <i>Effects on Residential Amenity</i></li> <li>• <i>Local Economic Growth and Employment</i></li> <li>• <i>Tourism</i></li> <li>• <i>Unanticipated Impacts</i></li> </ul> <p>It was suggested that this forum take up the offer from the Grafton Police to talk with the Community Consultative Committee.</p> <p><b>Margaret Harvie (MH)</b> – asked if the community are looking to see current and future monitoring?</p> <p><b>JG</b> – suggested it needs to be done</p> <p><b>Action: NSW Police to be invited to attend the October meeting</b></p> <p><b>Michael Cramb (MC)</b> – mentioned that there will be a very structured and organised visitation process, so visitor arrival and departure times will be known.</p> <p><b>SLT</b> – reiterate that the concern from the community is more about people moving permanently in the area, not just visiting families. More the families relocating to the area.</p> <p><b>TJ</b> – indicated that as per the previous discussion people relocating to the area to be close to inmates is not so prevalent. The data around this needs to be included in information provided to the community.</p> <p><b>Paul Cassel (PC)</b> – asked if the social impact assessment has this type of evidence?</p> <p><b>TJ</b> – said no there has been no previous data collected on other prisons, so no comparisons to the Clarence Correctional Centre can be established from previous studies.</p>
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		<p><b>Tania Williams (TW)</b> – asked how many people or visitors will be bussed out from Grafton, she is wanting to understand the possible traffic</p> <p><b>PMc</b> – Advised that the decision on public transport would come about after consultation with all stakeholders and ultimately the decision to provide public transport would be made by the relevant govt agency. It should be noted that Serco does not have responsibility under their contract for the provision of public transport.</p> <p><b>Liz Fairweather (LF)</b> (Clarence Valley Council) – no concern from the local council</p> <p><b>Social Impact Assessment Monitoring</b> - TJ reported:  Stage 1 Consent Condition B4 (i) - identify social impact indicators that would be monitored from the date of construction to 5 years after opening to inform government agency responses and provide a baseline to measure and manage future impact  Stage 2 EIS Summary – 6.5.5 Monitoring and Reporting</p> <ul style="list-style-type: none"> <li>• The date of opening</li> <li>• 5 years after opening</li> <li>• 10 years after opening</li> </ul> <p>Appendix 24 - Social Impact Assessment</p> <ul style="list-style-type: none"> <li>• 6.1 Monitoring - Page 107</li> <li>• Key Impact Areas Table 15 – Pages 108 - 125</li> </ul> <p><b>Action items from the last meeting #2</b>  <b>TJ</b> – read the email received from Kerrie Trevaskis and indicated that PAC Complete was supposed to take up the issue with Geoff  <b>GJ</b> – confirmed that he has not heard from PAC complete and that the issue remains.  <b>MH</b> – Suggested that somebody follow up and ask RMS/ PAC complete to act and/or provide reason as to why it cannot be done  <b>TJ</b> – Noted that Northern Pathways does not have the ability to act on this vegetation issue.</p> <p><b>Action: Tiffany Jones to follow up Kerrie Trevaskis from PAC Complete to ask for a response to this concern and action and/or report back to the CCC meeting</b></p> <p><b>Action items from the last meeting#3</b>  <b>TJ</b> – advised that the guide posts were repaired approximately one month or more ago, and will be maintained as required.  <b>SLT</b> – Happy with the guide post replacement and agreed the issue could be closed</p> <p><b>Action items from the last meeting#4</b>  <b>TJ</b> – confirmed that the link is now on the website  No comment from CCC members</p>
4.	<p><b>Correspondance to the CCC From Alex Lewers</b> - Project Officer - S&amp;E Programs  Transport Development, Social Futures</p>	<p>Email tabled by TJ for CCC members to read.  General discussion about transport issues.  <b>TW</b> – talked about Alex Lewers raising issues of the barrier for Aboriginal people to work on site due to lack of transport. She asked if there a mechanism like community transport or car pool as a transport solution.</p>

		<p><b>TW</b> – suggested that Northern Rivers Carpool might be a potential resource to be used by workers.</p> <p><b>Julie Perkins (JP)</b> – suggest to refer the issue to the Yarning Circle and inviting community transport providers to discuss solutions to the issue</p> <p><b>SLT</b> – understood and acknowledged that provision of transport is not the responsibility of Serco.</p> <p><b>Action: to add transport issue to Yarning Circle and to invite transport group and see what feedback they can provide</b></p> <p><b>To further research access and use of Northern Rivers Carpool and providing information about this car pool to existing and potential future workers through means such as the project newsletter</b></p>
5.	<p><b>What we are hearing from the community?</b></p> <ul style="list-style-type: none"> <li>Any issues– overview of any items we want covered in the presentations</li> </ul>	<p><b>GJ</b> –again raised the concern regarding the stock movement, he said that he is in contact with landowners and had discussion with them about the paperwork that is going back and forth. All this is not to their satisfaction, he is thinking there is a need for a group consultation or something similar so people involved can come together and can raise their concerns and put their concerns on the table. At the moment, they are not satisfied with the plans that have been distributed in relation to the management of stock movement.</p> <p><b>MC and TJ</b> – explained the actions that have been taken with the responsible NSW government authority (Local Land Services) and the position of Infrastructure NSW (INSW) regarding the issue.</p> <p><b>GJ</b> – Asked what is the next step for the land owners?</p> <p>MC - The suggestion is to pressure for a response from INSW.</p> <p><b>Action: TJ/MC to provide update to GJ and the group on this issue at next meeting</b></p> <p><b>JP</b> – She is hearing a lot of concerns about the operation of the jail and is referring them to website for information. Update on the previously mentioned NSW inquiry about drugs and alcohol.</p> <p><b>LF</b> – Raised the concern of there being a current 10% unemployment rate which ranks the Clarence Valley as second highest for youth unemployment in NSW. Mentioned that she had discussion with Department of Employment to check why it is happening and what is happening despite the trucks, and cranes everywhere. She knows that there are work opportunities but can't work out why there is high unemployment despite the demands. She / Council is suggesting a work expo. Serco and Stevie Cole confirmed that they are happy to work with Liz around this idea/ event.</p> <p><b>SLT</b> - no issues other than the one she already raised regarding people feeling unsafe and vulnerable</p> <p><b>TW</b> – nothing</p> <p><b>MO</b>- nothing</p> <p><b>JG</b> – raised that he has had feedback from a local business (North Coast Tiles) regarding the tender process. They indicated that the tender process is complicated and is not in tune with the requirements of a small and local businesses that the project is supposed to be supporting. This business owner felt that most local business don't have the capacity to go through a tender process and that what was asked of businesses in the tender is out of their capabilities.</p> <p><b>TJ</b>- explained that the JH contract team was in contact with her and tried to help as much as they could within the boundaries of rules of procurement. She also indicated that \$12.7M has already been expended by the project on local suppliers.</p>

		<b>Paul Cassel (PC)</b> – explained that there will be future shift of opportunity to subcontractor as the project progresses. Through this, work will filter down to more local subcontractors. Local businesses can also look to be engaged via subcontractors, if not directly with John Holland.
6.	<b>Project Planning – Contract Progress</b> <ul style="list-style-type: none"> <li>Significant activities since the last meeting</li> </ul>	<b>MC</b> – provided a verbal update on the progress. He noted that there is nothing in particular to highlight, all major milestones have been achieved and everything is progressing satisfactorily from the perspective of project planning. No questions from the community
7.	<b>Operations Update</b> <ul style="list-style-type: none"> <li>Brief on the Serco Community Awareness Campaign</li> </ul>	<b>PMc</b> - presented using a powerpoint to give information on recruitment, the community awareness campaign (3 phase campaign) and impending launch of the Clarence Correctional Centre website. <b>Discussion:</b> General discussion regarding the job profile, the timeline for recruitment, the promotion for recruitment well in advance of opportunities with clear information provided around the timing. <b>Action: Tiffany Jones to update the Northern Pathways website based on information from SERCO when roles are advertised or when the employment opportunities commence.</b>
8.	<b>Construction look ahead</b> <ul style="list-style-type: none"> <li>Activity planned in the coming 3 months</li> </ul>	<b>PC</b> – presented the construction progress as per the powerpoint presentation using the aerial photography taken on 27 May 2018. <b>Discussion</b> <b>TW</b> asked if the cells would be air conditioned. <b>MC</b> advised that through the design the cells would be in an acceptable temperature range. General discussion regarding heating and cooling of the facility.
9.	<b>Update of Road and utilities</b>	<b>TJ</b> – discussed as per powerpoint presentation <ul style="list-style-type: none"> <li>The high voltage power route is still under negotiation between INSW and landowners</li> <li>Review of Environmental Factors (REF) will be on public exhibition in due course</li> </ul> No comments from CCC members.
10.	<b>Presentation – Encouraging Aboriginal Participation</b> in the project - John Holland Aboriginal Project Support Officer and training and apprenticeship officer appointed under the Infrastructure Skills Legacy Program.	<b>Stevie Cole (SC)</b> – presented information about the Infrastructure Skills Legacy Program (ISLP) <ul style="list-style-type: none"> <li>The purpose of ISLP training and employment targets</li> <li>Support available to John Holland and Subcontractors to achieve ISLP targets</li> <li>Progress against ISLP targets – April 2018 stats</li> </ul> <b>Discussion:</b> <b>GJ</b> – asked Stevie about the number of people being referred from local employment agencies. <b>SC</b> – explained that she can't speak on behalf of the agencies but provided Geoff with a current example where 30 screened resumes were sent to her for apprenticeship positions available, she cut it to 11 for interview, 9 turned up and 2 were put forward. With the common issue being that candidates are not job ready <b>GJ</b> – asked if people are not suitable, what happens? <b>SC</b> – explained that we are in regular contact with the local employment agencies and provide them with feedback about what we require including suitable resumes, interview skills, a driver's license, white card, etc – the basics to get their foot in the door. Beyond this other options include skills gap training and pre-employment programs which require more resourcing and coordination.

11.	<p><b>Project Progress - Construction</b> - Update on activities:</p> <ul style="list-style-type: none"> <li>• Sponsorship Opportunities / Expressions of Interest (EOIs)</li> <li>• Community contact / engagement</li> <li>• Complaints</li> <li>• Environmental issues and management</li> <li>• Safety concerns and management</li> <li>• Traffic</li> </ul>	<p><b>TJ</b> – discussed as per powerpoint presentation</p> <ul style="list-style-type: none"> <li>• Community engagement and media activities April/May</li> <li>• Sponsorship</li> <li>• Upcoming media</li> <li>• Upcoming community engagement activities</li> <li>• Complaints</li> <li>• Local participation</li> <li>• HSE performance</li> </ul> <p><b>Complaints</b></p> <p>One new complaint had been raised regarding basin operations. Complaint closed out.</p> <p>Tiffany indicated that invitations had been extended to neighbours on the western boundary to inspect the sediment basin and its operation.</p> <p><b>Action: There will be more information to provide to the next meeting on the outcomes of sponsorship and funding applications.</b></p>
12.	<b>Future meetings</b>	<p>Agreed date of next meeting is 3.00pm on August 27, 2018 - site visit followed by general meeting.</p> <p><b>MH</b> - advised that she will request to speak with each committee member individually by phone as part of an annual review of the operation of the CCC. She will send an email to organise this. (Likely to be late July)</p>
13.	Round the table with final questions/ comments	<p><b>TW</b> - suggested a there be a carpool page for Clarence Correctional Centre on Northern Rivers Car Pool website</p> <p><b>Action: TJ to create a page</b></p>
	Close	Finished at 6:07 pm