

## Meeting Notes- New Grafton Correctional Centre Community Consultative Committee - Meeting No. 3 - 11 December 2017 – 4.00pm – 6.10pm

**Location:** John Holland Site Office, 313 Avenue Road, Lavadia

### Attendees:

**Chairperson:** Margaret Harvie (Chairperson)

**Community representatives:** John Griffith, Sharron Lee Todd, Julie Perkins, Martin Oates, Robert Thompson, Tania Williams, Geoffrey Jones.

**Local Government representative:** Elizabeth Fairweather (Clarence Valley Council)

**NorthernPathways representatives:** Chris Cox (John Laing), Clint Bambrick (Serco), Tony O’Reilly (John Holland)

**In attendance:** Tiffany Jones, Rosalie Carino (notetaker), Ross Horlyck - INSW, Imogene Gardiner - NorthernPathways, John Holland representatives - Rob Marchant - Construction, Steve Maclaren – Safety , Shaun Collins- Environment.

**Apologies:** Paul Cassel (John Holland), Peter McIntosh (Serco),

Item no.	Description	Details
1.	<b>Welcome and apologies</b>	Review and agreement on the planned agenda Apologies from NorthernPathways Representatives - Paul Cassel – John Holland, Peter McIntosh – Serco Geoffrey Jones, John Griffith and Tania Williams arrived late
2.	<b>Introductions - round the table for the new people</b>	Round the table for each person to introduce themselves. New people in the room were: Clint Bambrick – Serco, Imogene Gardiner – NorthernPathways, Tony O’Reilly – John Holland, Rob Marchant – John Holland, Ross Horlyck - INSW.
3.	<b>Declarations of pecuniary and other interest</b>	Geoffrey Jones is a business owner who supplies Juvenile Justice and the Dept of Corrective Services and may have an interest in future contracts through NorthernPathways.  Tania Williams on behalf of TAFE employee is in discussion with Serco (as a member of the NorthernPathways consortium) to identify training opportunities/ contracts for future employees
4.	<b>Road and utilities upgrade - via Infrastructure NSW</b>	Ross Horlyck presented the following information:  <b>Avenue Road Upgrade</b> <ul style="list-style-type: none"> <li>• 2km section between Old Six Mile Lane and the northern end of the site, will be completed by end of January 2018</li> <li>• A Review of Environmental Factors (REF) was approved by Council prior to work commencing</li> <li>• Contractor, Seymour Whyte, began this work in September and this will be complete by end of January</li> <li>• It will be a two-lane road with shoulders</li> <li>• To ensure safety there will be dedicated turn bays into the correctional centre from both the north and south approaches</li> </ul> <b>Water supply</b> <ul style="list-style-type: none"> <li>• The supply is via Council’s existing water pipeline along the Pacific Highway in Ulmarra</li> <li>• The pipes to supply the water will be installed in the most part in the public road corridors but a section of the pipes will need to be through private property along Deep Creek</li> <li>• REF has been approved by Council prior to work commencing</li> <li>• Contractor, Seymour Whyte, began work in September and will be complete by end of January</li> </ul>

		<ul style="list-style-type: none"> <li>• The water infrastructure will be a Council owned asset when the work is complete</li> <li>• The pipeline installation is almost complete but testing and commissioning is still be done.</li> </ul> <p><b>Telecommunications</b></p> <ul style="list-style-type: none"> <li>• Telstra has been engaged to provide a direct fibre optic cable – not NBN</li> <li>• It is being serviced via two different routes that in the most part run through private property</li> <li>• Due to NBN regulatory issues, Telstra is unable to extend this service into residential properties for standard internet access</li> <li>• Telstra are installing this service under the <i>Telecommunications Act 1997</i>, which means they are a self-approving authority and they do not need to acquire easements to run services.</li> <li>• The Telstra work is 90% complete with the target date for completion in early Jan 2018</li> </ul> <p><b>Power supply</b></p> <ul style="list-style-type: none"> <li>• INSW are continuing to investigate to find a preferred route</li> <li>• The supply is to be connected to the existing 132kv Transgrid line running between Sydney and Brisbane</li> <li>• A Review of Environmental Factors will be prepared once a preferred route is finalised</li> <li>• Discussions with affected land holders will continue in the new year</li> </ul>
5.	<p><b>Project Planning – –</b></p> <ul style="list-style-type: none"> <li>- Contract progress update</li> <li>- Significant activities since the last meeting</li> </ul>	<p>Chris Cox presented the following</p> <ul style="list-style-type: none"> <li>• Indicated that there is not much to report as everything is going well.</li> <li>• There are no formal contract disputes on the project.</li> <li>• For purely personal reasons, he is leaving the project and this will be his last meeting with CCC</li> <li>• He will be replaced by Mike Cramb and Chris indicated that he will be a good fit for the team.</li> <li>• the draft Conditions of Consent in response to the Stage 2 EIS application have been received.</li> <li>• NorthernPathways is working to finalise the conditions in conjunction with the Department of Planning and Environment</li> </ul>
6.	<p><b>Project Progress –</b></p> <ul style="list-style-type: none"> <li>- Construction Update and Construction Activities:</li> </ul>	<p>Tony O’Reilly explained the progress of the construction across the facility:</p> <ul style="list-style-type: none"> <li>• The civil and site preparation work are progressing to plan and program</li> <li>• The main contractors compound is 80% complete and will be ready for full operation in January 2018</li> <li>• The bulk earthworks and internal road networks are progressing in accordance with plans</li> <li>• The site environmental controls are 95% complete with all five sediment basins fully functional</li> <li>• The civil contractor (Ditchfield) has been progressing the bulk earthworks and shaping of the building platforms</li> <li>• The infrastructure contractor (Laser Electrical &amp; Plumbing) are installing underground services throughout the carpark areas and has commenced installation of underground services in male maximum security section.</li> </ul> <p>Tony showed several slides of aerial photography of the site, taken 26 November 2017</p> <p><b>Community</b></p> <p>Tiffany gave a report on community engagement and in particular:</p> <ul style="list-style-type: none"> <li>• 9 activities have taken place over the past six weeks</li> <li>• There has been discussion with directly affected landowners and neighbors</li> </ul>

		<ul style="list-style-type: none"> <li>• Hand out has been produced to provide more information about the wastewater treatment process that has been an issue of concern for some near neighbours.</li> <li>• Overview provided of the upcoming community engagement activities</li> <li>• Complaints (no new complaints since last meeting)</li> </ul> <p>Discussion</p> <ul style="list-style-type: none"> <li>- Sharon Todd asked why the stall at the Yamba Markets did not proceed as had been advertised. Tiffany indicated that there was no space by the time they tried to book it. Sharon said that this would be worth pursuing in the future as this is a popular market.</li> </ul> <p><b>Safety</b></p> <p>Steve Maclaren gave a report on the safety and in particular:</p> <ul style="list-style-type: none"> <li>• Concerns about the safety of workers leading up to the Christmas holiday period. He explained the additional measures to monitor and manage safety on site.</li> <li>• There was one medical treatment injury that recorded on site so far</li> </ul> <p>Discussion</p> <ul style="list-style-type: none"> <li>• Sharon Todd indicated that she had been told that staff were being sourced from a labor hire firm on the Gold Coast. While she was concerned about the safety of workers travelling a distance, she is also concerned that staff are perhaps not being sourced locally. NorthernPathways team members indicated that they did not have any arrangement with a labor hire firm on the Gold Coast and there may be confusion between staff on this project and staffing for other projects occurring in the area. Sharon is concerned that measures be taken to ensure that staff with appropriate skills can be sourced from the Clarence Valley area.</li> <li>• Rob Marchant advised that all sub-contractors are responsible for fatigue management within their workforce. JH carry out random reviews of all labor onsite.</li> <li>• Chris Cox – highlight that H&amp;S is everyone’s responsibility. NorthernPathways will be doing 6-monthly audits to check John Holland (JH) processes - the preliminary audit had exceptional results. He indicated that he was confident about JH operations and the safety processes in place.</li> </ul> <p><b>Environmental</b></p> <p>Shaun Collins reported on the Environmental issues and management</p> <ul style="list-style-type: none"> <li>• the challenge is sediments and basin control due to high rainfall - the controls are in place to manage run off from site</li> <li>• Concern was raised about the 37mm design parameters. JH explained that 85% of rainfall events are below 37mm. In the event that rainfall is higher than 37mm pumps transfer the water to the storage lagoon for later reuse on site. Treated water can then be discharged as per the Environmental Protection License that the project must comply with.</li> </ul> <p>Discussion</p> <ul style="list-style-type: none"> <li>• There was some concern about the rainfall in the area and the risk of flood.</li> <li>• Tony explained that the restrictions in the basin design were also related to Clarence Valley Council regulations that require that the basin height be under 1.2metres.</li> </ul>
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7.	<p><b>Construction look ahead</b> - future activity in the coming 3 months</p>	<p>Tony O'Reilly presented the work stages - in the next 3 months the following will occur:</p> <ul style="list-style-type: none"> <li>• Procurement of packages of work will continue</li> <li>• Construction of hardstands and crane pads will continue (18 pads in total)</li> <li>• Construction of permanent internal road networks</li> <li>• Bulk excavation and the installation of deep site infrastructure</li> <li>• Ground preparation for landscaping buffer zones</li> <li>• Construction will commence for gatehouses for the minimum (Min) and Maximum (Max) security</li> <li>• Substructure construction for Male Max, Female and Male Min</li> <li>• Form/Reo/Pour (FRP) for building slabs</li> <li>• Concrete batching plant to be constructed to produce precast cells</li> </ul> <p>Discussion about the process for precasting the cells - and this happened and the reasons for using this process.</p>
8.	<p><b>Environmental Impact Statement (no 2)</b> -progress of the approval</p>	<p>Tiffany Jones gave an overview of the draft conditions for the Stage 2 approval:</p> <ul style="list-style-type: none"> <li>• The Stage 2 DRAFT Conditions of Consent were received Friday 8 December</li> <li>• The applicant is INSW (with the support of NorthernPathways consortium members)</li> <li>• Conditions of consent are divided into 5 sections <ul style="list-style-type: none"> <li>• Part A – Administrative conditions</li> <li>• Part B – Prior to commencement of works</li> <li>• Part C – During construction</li> <li>• Part D – Prior to occupation or commencement of use</li> <li>• Part E – Post occupation</li> </ul> </li> <li>• Most draft conditions are similar or the same as Stage 1 and acceptable to INSW/NorthernPathways</li> <li>• New or updated conditions/ requirements that may be of interest to the Community Consultative Committee include: <ul style="list-style-type: none"> <li>• An Aboriginal Cultural Heritage Management Plan</li> <li>• A stock movement protocol that will form part of the Traffic Management Plan</li> <li>• An updated Construction Traffic and Pedestrian Management Plan</li> <li>• Requirement for a Community Communication Strategy</li> <li>• The CCC's life to extend for 2 years post construction</li> </ul> </li> <li>• Stage 2 conditions will be published on the Department of Planning website after the consent is granted</li> <li>• The final Stage 2 conditions of consent can be made available to CCC members at the next meeting</li> </ul>

9.	<b>Operations Update</b>	<p>Clint Bambrick presented on the operation of the Correctional Centre:</p> <ul style="list-style-type: none"> <li>• Programs and services to be provided and the distribution of these services across the geographical expanse of the centre.</li> </ul> <p>Discussion</p> <ul style="list-style-type: none"> <li>• Sharon Todd asked whether there a birthing Center? A. NGCC will deliver a Primary Health Care Model across the 3 centres. Birthing female prisoners will be escorted to hospital. NGCC is not required by the state to have a Mother’s and Babies Unit.</li> <li>• Tania asked about provision for the aged and people with Dementia? A. Clint confirmed that there will be facilities to cater for these people. On an individual risk and needs based assessment, some prisoners may be referred through the CSNSW higher medical needs pathways for accommodation in the state’s medical facility at Long Bay Correctional Complex.</li> </ul>
10.	Next meeting proposed - 4.00pm Monday 12 February 2018	All agreed with the date and time and spacing of meetings.
11.	Round the table with final questions/ comments	<ul style="list-style-type: none"> <li>• Robert Thompson – concerned about the fact that people in the community are not aware of the facility - the scale of the facility and potential changes to the community as a result</li> <li>• There was the suggestion that there is more information via the local paper including photos such as those provided to the CC today.</li> <li>• Chris Cox indicated that he will look to get approval from INSW to have aerial photos and the timeline released to the public</li> <li>• Liz Fairweather – indicated that people have been informed but they are forgetting that it is all happening now.</li> <li>• Sharon Todd – there was good feedback from the community based on the information that has been provided</li> <li>• Tania Williams– indicated that New Pathways are doing a great job of getting out in the community - you can only do so much. It’s up to people to seek more information if they would want to know more. She did recommend to pursue the Yamba market to have a stall as this is a very popular market.</li> <li>• Other members of the CCC had nothing additional to add</li> </ul>
12.	Close	Meeting finished at 6:10pm